



**Fort Lowell Historic Zone Advisory Board  
Tuesday, November 26, 2019 at 7:00PM  
Sackheim Residence  
5425 E. Fort Lowell Road  
Tucson, Arizona 85712**

**Legal Action Report/Minutes(\*Revised)**

**1. Call to Order/Roll Call**

A quorum was established 7: 01PM. Members present included Michael Bell (Co-Chair), Christopher Jech, Colleen Sackheim and Carol Maywood. Elaine Hill (Co-Chair), and Ronald Beckwith.

**2. Reviews**

**a. 5230 E. Fort Lowell Road**

Landscape and repairs.  
Courtesy Review

Hill provided a brief synopsis on the work being proposed for the San Pedro Chapel. Discussion included issues with the adobe on La Capillita. There is erosion between the bricks on the west side that may need to be addressed. At San Pedro Chapel, there are cracks in the stucco and the board discussed who could potentially do the repair. The board members also noted that no repairs had been done to the wood doors that were previously reviewed. They indicated that a post on the ramada also needs to be repaired. No action was taken.

**b. 5329 E. Fort Lowell Road**

Construction of a ramada  
Courtesy Review

Barry Spicer, resident and property owner, presented the scope of work. He provided background on the history of the building and the proposed concepts, which includes the reconstruction of detached ramada and a low adobe wall in front of La Tiendita. The applicant provided historic photos showing the ramada and a low wall. In addition to the reconstructed ramada, the applicant is proposing to remove the overhanging eave on the eastern part of the building and construct a parapet to match the western part of the building, add ramada and paint the trim work.

Board members had questions about the proposed material of the roof on the ramada and were informed that it would be galvanized tin with rough cut lumber. Board members also asked if the ramada would have a concrete slab and were told that it would be hard packed dirt. Questions

about the depth of the posts were also posed with the applicant responding that it depends on the size of the post.

Generally, the board was supportive of the proposed work, but informed the applicant that he would need to go through the formal process that would involve permits through the city. No action was taken.

### **3. Approval of Minutes— September 24, 2019**

Motion to approve the minutes of September 24, 2019 was made by Jech and seconded by Bell. Maywood noted that there were two corrections to previous minutes that have not been addressed. From the August 27, 2019 minutes it was noted as “Mid Century Modern week” when it should have been “Modernism Week.” Additionally, from the September 24, 2019 minutes, Maywood noted Chuck Albanesi would be willing to serve as an expert on an as-needed basis. The motion, with the amendments, was passed 6-0.

### **4. Board member Updates**

Hill commented on a recent letter that she received from the City Clerk indicating that her term was finished but that she should continue to serve until replaced. Sackheim and Bell noted that they had received similar letters. Discussion ensued about the length of the terms and whether or not the information in the letter was correct. Staff indicated that they would touch base with the City Clerk to clarify.

### **5. FLHZAB Projects and Education Updates**

There were no updates.

### **6. Administrative**

#### **a. Membership\***

Hill discussed the inclusion of Ginny Barnes on the board. She was not sure if she would be listed as a resident or an owner. Maywood made a motion to recommend inviting Ginny Barnes to future meetings and Jech seconded. The motion passed 6-0.

#### **b. Election of Officers**

Jech was nominated as Co-Chair.

Maywood was nominated as Secretary.

Hill was nominated as Co-Chair.

Sackheim was nominated as Chair of the Archive Committee.

Jech was nominated as Chair of the Public Relations Committee.

A motion on the elections was made by Jech and seconded by Bell. The motion passed 6-0.

**7. Call to the audience**

None.

**8. Future Agenda Items-Information**

Hill requested that the School House property is discussed at the next meeting. Staff informed her that the owner of the property would need to be contacted to let them know that their property had been docketed.

**9. Adjournment**

The meeting was adjourned at 8.26PM.